



Shop Tracker System Overview



Contents

Introduction

Time Capture Technology

Functional Features

Bar-code Documents

Setup Your System

Operate Your System

Maintain Your System

Report Samples



There is only one
tracking system better!



Time Capture Technology

Utilize

- PIN Entry
- Magnetic Strip
- Bar-code
- Proximity
- Bio-Metric

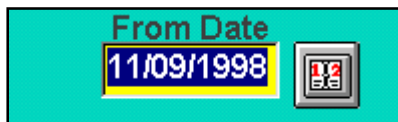
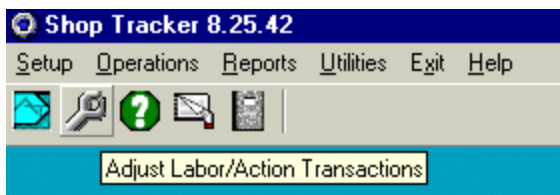




A Few Things That Make Labor Tracker Easy To Use.

User Defined Tool Bar

Common steps can be established as short cut buttons.



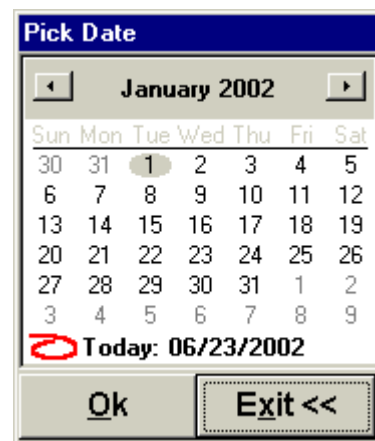
Date Management

Double click any date field to automatically fill it with the current system date.

Arrow up/down – change the day

Page up/down – change the month

Click the date button to display the quick select calendar.





A Few Things That Make Labor Tracker Easy To Use.



Record Specification Filters

Click this button to display the specification bucket form to select records by Work Order, Customer, Item, Contact, Start Date, Due Date, and Close Date

Sort Jobs by work order, due date, priority #, or customer.

Shop Tracker 8.25.42 - Add / Edit Work Orders

Work Order Specification Buckets

Available		Selected	
Customer	<input type="text" value="Select All >>"/>	<input type="text" value="20000 ANTIQUE DRESS"/>	<input type="button" value="Remove All"/>
Item	<input type="text" value="Select All >>"/>	<input type="text" value="20000 ANTIQUE DRESS"/>	<input type="button" value="Remove All"/>
Contact	<input type="text" value="Select All >>"/>	<input type="text" value="1002 JONES, BILL"/>	<input type="button" value="Remove All"/>
Start Date:	<input type="text" value="Display Open WO"/> <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="Display Closed WO"/> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Due Date:	<input type="text" value=""/>	<input type="text" value=""/>	
Close Date:	<input type="text" value=""/>	<input type="text" value=""/>	

WorkOrders

WorkOrder	Description
2000	JAMES SMITH, 1 TABLE
2001	GATES BRON, 1 BUFFET
2002	ANTIQUE DRESS, 4 CHAIRS
2003	ANTIQUE DRESS, 2 BUFFETS
2004	GERRY DATSON, 1 TABLE
2005	CRUD SHOP, 8 CHAIRS
2006	CRUD SHOP, 1 TABLE



A Few Things That Make Labor Tracker Easy To Use.



Quick Search

Click the above button to display the quick search button where you can search by code or name.

Employee Quick Search

☐ Employee Code ☒ Employee Name

Name Exit <<

Code	Name
400260	JOHNSON, MIKE
100456	WILL, BILL
400054	BROWN, MARY
400070	LUND, JERRY
400086	JONES, JANET
400127	FALLS, GERRY
400132	ROCKHEAD, JOE
400155	JONES, MYRNA


Add Edit Delete Renumber


<< Previous Next >> Exit <<


[illegible]

Direct Codes

FRESH - FRESH


SAND - SAND


SCUFF - SCUFF


SEAL - SEAL


STAIN - STAIN




Setup Your System

Setup Time Calculation Rules

- overtime
- lunch deduction
- late/early time settings

Enter Work Shifts

- Start Time
- Stop Time
- Link to Time Calculation Rules



Setup Your System

Enter Departments

Shop Tracker 8.25.42 - Setup/Departments

Enter Departments

ADMIN	ADMIN
PROD	PRODUCTION

Add Edit Delete

<< Previous Next >>

Shop Tracker 8.25.42 - Setup/Departments

Enter Departments

Code: PROD Name: PRODUCTION

Save Exit <<

Enter Employees

Shop Tracker 8.25.42 - Setup/Employees

Enter Employees

1002	JONES, BILL
1005	BROWN, MIKE
1015	LOCI, TONY
1050	WILLIAMS, DON
1070	GREEN, GERRY
1090	SMITH, TRAVIS
2000	JOHNSON, JAN
2001	BLACK, KEN
2010	VICKERMAN, D

Add Edit Delete

<< Previous Next >>

Shop Tracker 8.25.42 - Setup/Employees

Enter Employees



Employee Code: 1002

Name: JONES, BILL

Shift: DAY 08:00 - 15:30

As of Date: 01/01/2001

Department: PROD PRODUCTION

Badge Number: 1002

Status: A ACTIVE

Supervisor: NO no Supervisors available

Email:

Hourly Rate: \$10.00 Split Time: NO

Default Direct Code:

Notes:

Save Exit <<



Setup Your System

Shift Breaks

- Dynamically remove break times
- Assigned for each work shift

labor Tracker 8.25.23 - Add Shift Break

7:00AM 7:00 AM START

09:30	09:45
11:30	12:00
14:00	14:15

Add Edit Delete Exit <<

Enter Customers

- Job Control by Customer
- Schedule by Customer
- Labor History By Customer

labor Tracker 8.25.23 - Customers

Customers

ABC	ABC COMPANY
DEF	DEF CUSTOMER
XYZ	XYZ CORPORATION

Add << Previous

labor Tracker 8.25.23 - Customer Profile

Enter Customers

Date: Name: BEST CUSTOMER

Area: Phone Number: Extension: Fax: 554-7885

Contact: JOHN JONES

E-Mail: j@bmail.com

Street Address: Apartment/Room:

City: State: Postal/ZIP:

Notes:

Blanked Customer

Save Exit <<



Setup Your System

Enter Labor Activity Codes

- User defined and allows layered costing
- Direct Labor
- Indirect Labor

FINISH	FINISH
FARD	FARD
SCUT	SCUT
REAL	REAL
STAIN	STAIN
STEEL	STEEL

Enter Action Codes

- User defined
- Non-lapse time, floor control triggers
- Dynamically close work orders
- Dynamically close routing steps
- Add user defined costs

QC FAIL	QC FAIL
QC PASS	QC PASS
BOTTLE	BOTTLE
NO CLOSURE	NO CLOSURE

Enter Items

- Item Labor History
- Efficiency by Item Type

ITEM	ITEM
ARMOR	ARMOR
BOTTLE	BOTTLE
CRASH	CRASH
CREST	CREST
TABLE	TABLE



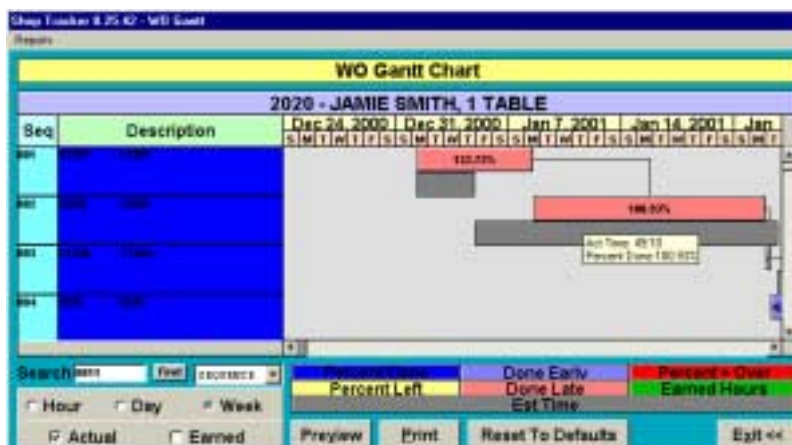
Setup Your System

Enter Work Orders

Enter start date, due date, customer item, descriptive notes, optional routing steps, attach related documents/drawings, set priorities.

Link external documents

Gantt Chart From Routing



Operate Your System

Retrieve Times From Clock

- Run on demand from menu
- Run hands free/automatic



Review/Approve Times

Log Tracker 6.25.42 - Labor Adjustment Transactions

Records

No Employee Photo Available

Employee

1859 WILL SMITH, DOD

From Date: 01/01/2002 To Date: 01/01/2002

Record Selection

☒ Labor Records ☐ Flat Totals

☐ Labor General Events ☐ Action Records

☐ No No Pay Log ☐ Flat Rate Record

☐ No Pay Log ☐ Three Records

☐ Daily Totals ☐ Three Record Events

☐ Summary ☒ Detailed

Type	Location	Start Date	End Date (Day, Year)	Event	End Date	Start Time	Stop Time	Time	Day	Y1	Y2	Notes
L	1859	01/01/2002	01/01/2002 Mon	1859T	01/01	00:00 am	00:00 am	00:00				
L	1859	01/01/2002	01/01/2002 Tue	1859T	01/01	00:00 am	00:00 am	00:00				
L	1859	01/01/2002	01/01/2002 Wed	1859T	01/01	00:00 am	00:00 am	00:00				
L	1859	01/01/2002	01/01/2002 Thu	1859T	01/01	00:00 am	00:00 am	00:00				
L	1859	01/01/2002	01/01/2002 Fri	1859T	01/01	00:00 am	00:00 am	00:00				
L	1859	01/01/2002	01/01/2002 Sat	1859T	01/01	00:00 am	00:00 am	00:00				
L	1859	01/01/2002	01/01/2002 Sun	1859T	01/01	00:00 am	00:00 am	00:00				
L	1859	01/01/2002	01/01/2002 Mon	1859T	01/01	00:00 am	00:00 am	00:00				
L	1859	01/01/2002	01/01/2002 Tue	1859T	01/01	00:00 am	00:00 am	00:00				
L	1859	01/01/2002	01/01/2002 Wed	1859T	01/01	00:00 am	00:00 am	00:00				

Add Delete << Previous Next >> Exit <<

Review/Approve

- Labor Allocation
- Direct/Indirect
- Action Codes



Wip Management, Summary to Detail

Shop Tracker 0.25.42 - Variance Summary

Variance Summary for Work Order: 2021

	Estimated:	Actual:	Difference:	Variance:	
Labor Costs:	\$2,160.00	\$1,999.92	\$161.08	92.54%	Labor Cost Details
Labor Time:	216:00	197:26	18:34	91.40%	
Material Costs:					Material Cost Details
Total Costs:					

Shop Tracker 0.25.42 - Details About Work Order

Work Order Code: **2021**

WIP Inquiry

Seq	Labor	Cost Est	Cost Act	Cost Var	Time Est	Time Act	Time Var	Last Date	Comp
001	STRIP STRIP	\$480.00	\$438.92	\$41.44	48:00	43:26	90.49	01/04/2002	Y
002	SAND SAND	\$960.00	\$862.50	\$97.50	96:00	85:30	89.06	01/14/2002	Y
003	STAIN STAIN	\$160.00	\$140.00	\$20.00	16:00	14:00	87.50	01/21/2002	Y
004	SEAL SEAL	\$240.00	\$277.50	\$115.63	24:00	26:30	110.42	01/17/2002	Y
005	SCUFF SCUFF	\$160.00	\$140.00	\$20.00	16:00	14:00	87.50	01/24/2002	Y
006	FINISH FINISH	\$160.00	\$140.00	\$20.00	16:00	14:00	87.50	01/28/2002	Y
Total		\$2,160.00	\$1,999.92	\$161.08	216:00	197:26	91.40		

Shop Tracker 0.25.42 - Inquiry List

Customer: **GBROWN**

GATES BROWN

Work Order: **2021 - GATES BR**

GATES BROWN

Record Selection

☒ Labor Records ☒ Flat Rate Record ☒ Action Records

Worked Date	Start	Stop	Reg	T15	T30	Time	Emp	Direct	
01/04/2002	14:00	15:30	02:00			02:00	1002	STRIP	
01/07/2002	08:30	15:30	06:30			07:00	1002	STRIP	
01/08/2002	08:01	15:30	07:00			07:30	1002	STRIP	
01/08/2002	08:31	15:30	06:30			07:00	1050	STRIP	
01/08/2002	07:00	15:30	07:00	01:00		08:30	1002	STRIP	
01/09/2002	07:57	15:30	07:00			07:30	1050	STRIP	
01/10/2002	07:58	15:30	07:00			07:30	1005	SAND	
01/10/2002	10:00	15:00	05:30			05:00	1050	STRIP	
01/11/2002	08:00	15:30	07:00			07:30	1015	SAND	
01/11/2002	07:56	15:30	07:00			07:30	1005	SAND	
01/14/2002	08:00	15:30	07:00			07:30	2000	SAND	
01/14/2002	07:59	15:30	07:00			07:30	1070	SAND	
01/15/2002	07:58	15:31	07:00			07:30	1015	SAND	
01/15/2002	08:00	15:30	07:00			07:30	1070	SAND	

Total Time: 196:30

Total Cost: 1990.00

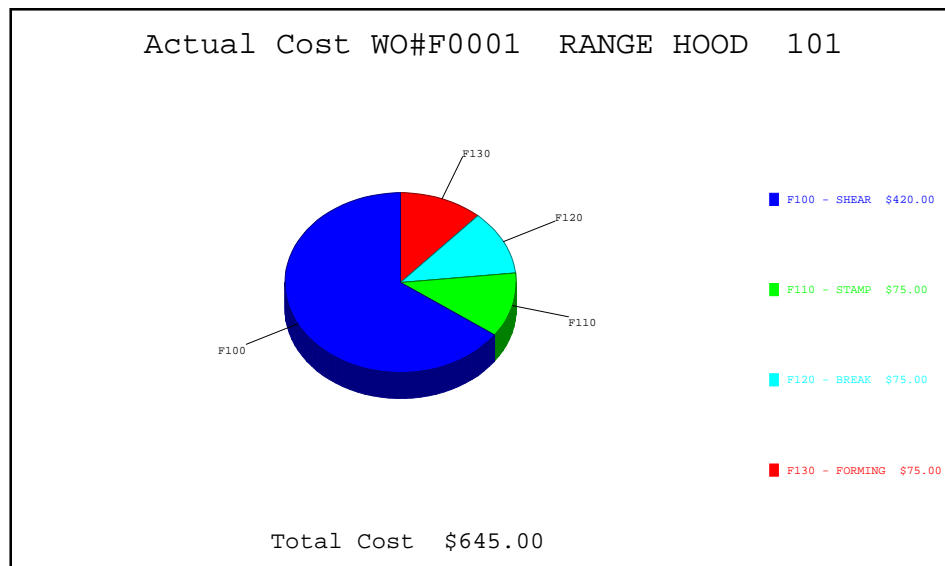
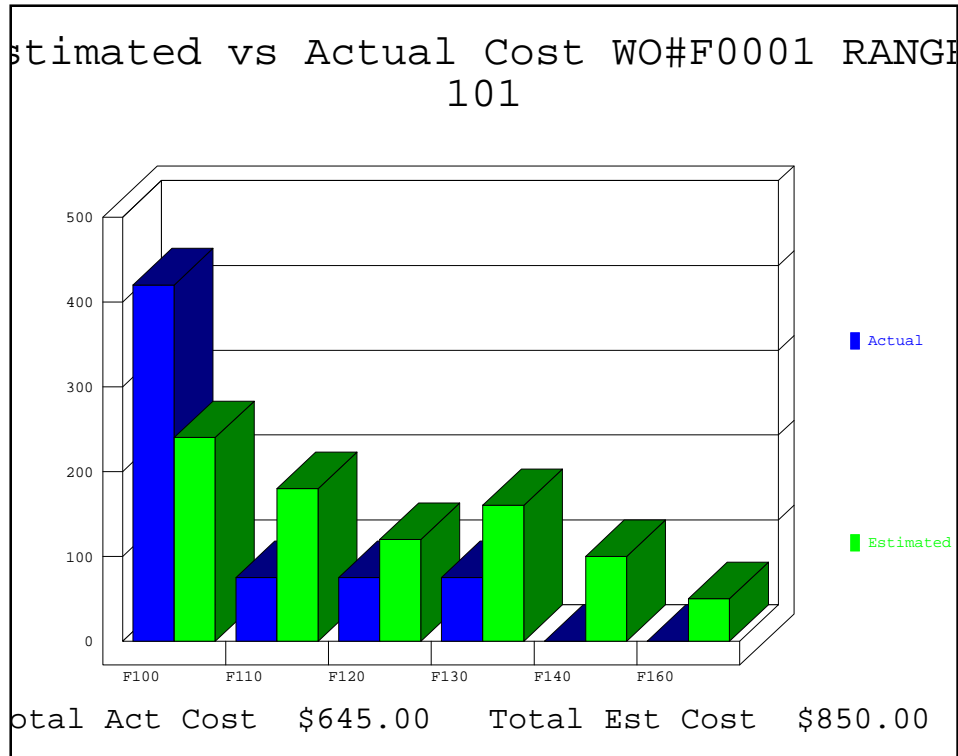
Previous

Next

Exit <<



A Picture Tells a Thousand Words



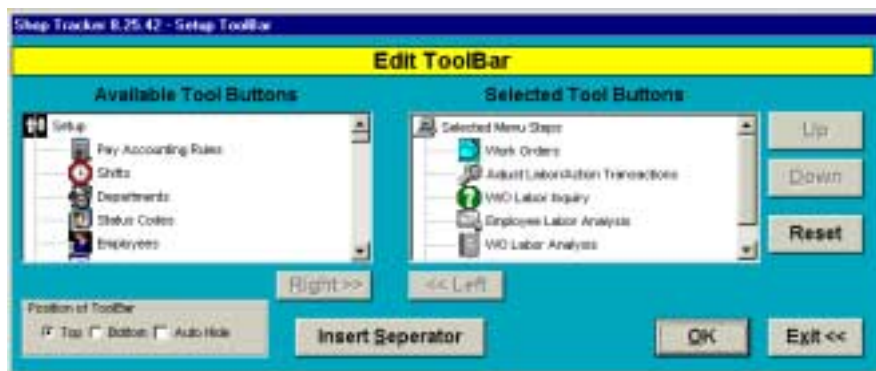


Maintain Your System

Time Recorder Utilities & Database Utilities



Create Your Own Tool Bar



Create Your Own Security



- Unique user ID's & passwords
- Individualize menus by user
- Control visibility of data by user
- Restrict sensitive data such as rates



Master Table Reports

Labor Tracker 8.25.23 - Released December 13, 2000 12:51pm

Direct List

<u>Code</u>	<u>Name</u>	<u>Export Code</u>	<u>Rate Type</u>	<u>Rate</u>
F100	SHEAR	01100	Added To	00.00
F110	STAMP		Added To	00.00
F120	BREAK		Added To	00.00
F130	FORMING		Added To	00.00
F140	WELD		Added To	00.00
F160	PACKAGING		Added To	00.00

Labor Tracker 8.25.23 - Released December 13, 2000 12:51pm

InDirect List

<u>Code</u>	<u>Name</u>	<u>Export Code</u>	<u>Rate Type</u>	<u>Rate</u>
500	CLEANUP		Added To	00.00
510	MEETING		Added To	00.00
520	INVENTORY COUNT		Added To	00.00
540	SHIP/RECEIVE		Added To	00.00

Labor Tracker 8.25.23 - Released December 13, 2000 12:51pm

Machine List

<u>Code</u>	<u>Name</u>	<u>Rate Type</u>	<u>Rate</u>
CNC1	CNC	Added To	50.00
CNC2	CNC	Added To	50.00
CNC3	CNC	Added To	50.00
LATHE1	LATHE	Added To	20.00
LATHE2	LATHE	Added To	20.00
LATHE3	LATHE	Added To	20.00

Labor Tracker 8.25.23 - Released December 13, 2000 12:51pm

Action List

<u>Code</u>	<u>Name</u>	<u>Flat Time</u>	<u>Flat Cost</u>	<u>Rate</u>
QCFAIL	QC FAIL			
QCPASS	QC PASS			
RCLOSE	ROUTING CLOSE		25.00	
WCLOSE	WO CLOSE			



Master Table Reports

Labor Tracker 8.25.23 - Released December 13, 2000 12:51pm			12/31/2000 02:34 PM Page: 1																															
Work Order Master List																																		
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<table><tr><td>WO:</td><td>F001 - RANGE HOOD 101</td><td>Item:</td><td>RH101 - RANGE HOOD 101</td><td>QTY:</td><td>01.00</td></tr><tr><td>Customer:</td><td>ABC - ABC COMPANY</td><td></td><td></td><td>Start Date:</td><td>12/31/2000</td></tr><tr><td>Est. Time:</td><td>05.00</td><td>Close Date:</td><td></td><td>Contact:</td><td>100261 - BRIDMAN, JOE</td></tr><tr><td>Due Date:</td><td>12/06/2000</td><td></td><td></td><td></td><td></td></tr><tr><td>Priority:</td><td>02.00</td><td></td><td></td><td></td><td></td></tr></table>					WO:	F001 - RANGE HOOD 101	Item:	RH101 - RANGE HOOD 101	QTY:	01.00	Customer:	ABC - ABC COMPANY			Start Date:	12/31/2000	Est. Time:	05.00	Close Date:		Contact:	100261 - BRIDMAN, JOE	Due Date:	12/06/2000					Priority:	02.00				
WO:	F001 - RANGE HOOD 101	Item:	RH101 - RANGE HOOD 101	QTY:	01.00																													
Customer:	ABC - ABC COMPANY			Start Date:	12/31/2000																													
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Priority:	02.00																																	
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Labor Analysis Reports

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Job Number 8,75,23

12/11/2008

03:56 PM

Page: 1

CUSTOMER LABOR ANALYSIS - SUMMARY

Print Job: 1260000 To: 14:00 12/11/2008

CUSTOMER	ORG	SA	JA	TOTAL	
ACI	ACI COMPANY	112.80	80.30	00.00	193.10
WEST	WEST CUSTOMER	11.00	80.80	00.00	191.80
WLT	WLT CUSTOMER	38.30	80.80	00.00	119.10
		162.10	241.90	00.00	404.00

Lab: Tracker 0.25.23 Released December 12, 2000 12:57pm		12/12/2000 04:00 PM Page: 1
<h2>ITEM ANALYSIS - SUMMARY</h2>		
IMP	PRO	LO LO TOILET
IMPACTOR (BLANK) 101	57.50	80.00 80.00 57.50
IMPACTOR (BLANK) 102	140.00	80.00 80.00 140.00
IMPACTOR (BLANK) 103	21.00	80.00 80.00 21.00
IMPACTOR (BLANK) 104	158.50	80.00 80.00 158.50